

Minutes of the Kirklandpark Primary School Parent Council held on 3rd October 2007.

In Attendance

Parents - Paulo Quadros, Lynda McJannett, Ray Maclean, Alexa Henderson, Ruby Liddell, Penny Innes.

Staff - Elaine Kirkwood, Linda Hunter, Stella Falder

Apologies - Fiona Kennedy, Karen Sterritt.

Elaine welcomed everyone to the first meeting of the new Parent Council and thanked everyone for their valuable support.

In line with the **Parent Constitution, Office Bearers** were appointed: -

Paulo Quadros was proposed by Ray and seconded by Penny to take position of Chairperson.

Ray Maclean was proposed by Paulo and seconded by Penny to take position of Vice Chair.

Stella Falder was appointed clerk to the Parent Council.

Linda Hunter was appointed to represent the teaching staff.

Lynda McJannett was proposed by Alexa and seconded by Ray to take position of Parent Member.

Penny Innes was proposed by Ray and seconded by Paulo to take position of Parent Member.

Alexa Henderson was proposed by Ruby and seconded by Lynda to take position of Parent Member.

Ruby Liddell was proposed by Alexa and seconded by Lynda to take position of Parent Member.

Karen Sterritt was proposed by Lynda and seconded by Ray to take position of Parent Member.

Fiona Kennedy was proposed by Lynda and seconded by Ray to take position of Parent Member.

A treasurer will be appointed if deemed necessary in future.

A letter will be sent to Sandy Grant and Jean McIntyre inviting them to attend as co-opted members.

The parent constitution was reviewed and agreed and will now be forwarded

to the necessary department and a copy sent to all parents.

School Revenue Budget - Elaine discussed this with the Parent Council and asked for their permission, for example, to vire monies from one budget line to another or where expenditure is greater than £500, such as the new reading scheme purchased last year. This was agreed by the Council and Elaine will keep the Council informed throughout the year of all related issues.

Ray enquired as to what the children were asking for via pupil council etc. Elaine advised the Sainsbury vouchers had been used to replace and provide a large selection of much used playground equipment. It was noted that the Wester Overton Primary School re-build, when completed will include a number of more expensive, interesting playground equipment however KP is not expected to be refurbished until 2015. The playground painted games could be renewed but the cost quoted by SLC was in excess of £1000. Further enquiries are required in relation to the parents doing this themselves.

A point was raised in relation to packed lunch arrangements. All children with packed lunches sit on benches in the hall and are supervised by a member of staff. Both playgrounds are supervised during the morning interval by two members of the support staff in each area, and one in each area at lunch time. Mr Lindsay the janitor also regularly provides supervision in these areas.

School Liason - An introductory letter received by email was forwarded to Paulo from Wester Overton Parent Council.

SLC Learning Community have invited all interested Parent Council member to attend an evening to be held in Wester Overton Primary, on 26/11/07, 7pm - 8.30pm to participate in an Internet Safety program.

Paulo discussed the set up of a Parent Council website forum to be used in addition to the current procedures, aimed at increasing parental involvement and visibility of Parent Council and PA. The domain name and web space will cost £58 approx. per year. Ray will go back to the PA and request funding for an initial one year period. Elaine expressed her concerns regarding the monitoring of topics, KP has an 'open door' policy for all parents and she would not like this undermined. Paulo agreed a monitoring system be put in place.

Any Other Business (AOB)

A European Night has been scheduled for 10/10/07. All parent and children have been invited. The evening is aimed at learning together with interactive activities, food tasting etc. The school children are playing a very active part in organising this event.

The Parent Council will look at ways of increasing parent participation within the school for example parental help at disco evenings, coffee and carols evening etc. A number of parents felt that talking to other parents often encouraged their support.

Education Newsletters will now be forwarded to Paulo, issues such as celebrating success within KP and other school are presented. Copies of these are available along with the minutes of the Parent Council meetings, in the small drawer filing cabinet in the school reception area.

Ray enquired about HT and DHT interview procedures in relation to Parent Council involvement. Elaine advised this matter has still to be confirmed.

Lynda has agreed to continue her involvement on behalf of the Parent Council in dealing with School Travel Plan. She is waiting on dates for Walk to School Week, she felt that Walk to School Month was too long and this was agreed by the Parent Council. Elaine advised that the Road Safety Banners, designed by the children had now arrived.

Ray requested the High Visibility children's jackets be put on display in reception area of school. Stella will deal with.

Elaine also advised her delight at an invitation for this years School Choir to perform in George Square in December.

Stella will put a list of Parent Council details (names and telephone numbers) in Reception area.

Dates for next meetings were agreed - 21.11.07 and 16.1.07. Stella will arrange school let.